



**MSINGA LOCAL MUNICIPALITY**

**☎ 033 4930 762/3**

**📠 033 4930 766**

**Website: [www.msinga.org](http://www.msinga.org)**

STATUTORY APPLICATION FORM FOR CONSIDERATION BY THE MSINGA LOCAL MUNICIPALITY LODGED IN TERMS OF THE KWAZULU-NATAL PLANNING & DEVELOPMENT ACT, 2008 (ACT 6 OF 2008), READ IN CONJUNCTION WITH THE SPATIAL PLANNING & LAND USE MANAGEMENT ACT, 2013 (ACT NO. 16 OF 2013) AND THE APPLICABLE SCHEME

**OFFICE USE ONLY**

APPLICATION FEE:	.....
DATE RECEIVED:	.....
RECEIPT NUMBER:	.....
PAYMENT RECEIPTED BY:	.....
DELEGATED PLANNING OFFICIAL:	.....

**1. NOTES:**

- All sections of this form **MUST** be completed.
- Block letters **MUST** be used to type (*where applicable*)
- This form **MUST** be signed by the Registered Owner of the property or the Agent (*Applicant representative*).

**2. TYPE OF APPLICATION** (*Please tick the appropriate box*)

<b>CATEGORY 1</b>	
LAND DEVELOPMENT APPLICATIONS I.T.O. SECTION 22(2) OF SPLUMA	
AMENDMENT TO THE SCHEME REGULATIONS	
INTRODUCTION OF AREAS INTO THE SCHEME	
INTRODUCTION OF NEW ZONES	
ZONINGS OF LAND	
<b>CATEGORY 2</b>	
APPLICATION FOR REZONING OF LAND WITH NO OBJECTIONS IN TERMS OF SECTION 22(1) OF SPLUMA	
CLOSURE OF ROADS AND PUBLIC OPEN SPACE	
REMOVAL OF RESTRICTIVE CONDITIONS	
SPECIAL CONSENT	
SUBDIVISION	
CONSOLIDATION	
TOWNSHIP ESTABLISHMENTS	
DEVELOPMENT OF LAND OUTSIDE A SCHEME AREA (MAJOR APPLICATIONS)	
<b>CATEGORY 3</b>	
RELAXATION (WITH CONSENT)	
SCHEME EXEMPTIONS (i.e. Home business, B&B & Tuck Shop, etc.)	
DEVELOPMENT OF LAND OUTSIDE A SCHEME AREA (MINOR APPLICATIONS)	

<b>IS THIS A COMBINED APPLICATION</b> ( <i>Application Seeking more than one planning authorization for development</i> )	<b>YES</b>	<b>NO</b>
<b>WILL THE DEVELOPMENT APPLICATION ADOPT A PHASED APPROACH</b>	<b>YES</b>	<b>NO</b>

### 3. PERSONAL DETAILS OF THE APPLICANT [OWNER / AGENT]

	REGISTERED OWNER	APPLICANT / AGENT
Full names		
Surname		
Citizenship / Nationality		
Identity number / Passport		
Cell phone number		
Telephone number	(H) (W)	(H) (W)
Physical address & Postal code		
Street address / IsiGodi		
Fax number		
E-mail address		
Signature		

### 4. SUBJECT PROPERTY DETAILS

<b>A. Cadastral Description / Erf / Erven / Farm Number/ Tribal Authority:</b>
.....
.....
<b>B. Street Number &amp; Name:</b>
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.....
<b>C. Suburb / IsiGodi:</b>
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.....
<b>D. Town:</b>
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.....
<b>E. Extent of property (square metres):</b>
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.....

**F. Title deed number:**

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**G. Restrictions on the Title Deed in relation to the application (if any):**

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**5. APPLICATION DETAILS**

**A. Short description of the purpose of the application**

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**6. DEVELOPMENTAL IMPLICATION(S)**

**A. Estimated value of project**

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**B. Estimated employment number of the proposed project (employment of the local population)**

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**7. DEVELOPMENT DETAILS** *(Please omit this section if the relevant artistic impression has been submitted)*

**A. Street frontage (Is the development's outlook artistically inviting, modern and does it improve the surrounding environment?)**

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**B. Landscaping (Are there sufficient, inviting and fitting landscape features - i.e. greenery - on development?)**

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**C. Pedestrianisation (Are there sufficient provisions/facilities for pedestrian mobility, interaction and cycling?)**

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**d. Does development cater or consider people with physical disabilities (blind, deaf, wheelchair etc)**

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**e. does the development contribute positively to climate change mitigation strategies to protect nature and the environment? Explain how.**

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**8. COMPULSORY DOCUMENTATION** *(Please tick the relevant box(es))*

1. Completed Application form	
2. Motivation report in detail setting out full details of and reasons for the application and the following details:	
2.1 Property Description	
2.2 Ownership details	
2.3 Street Address	
2.4 Area of the property and proposed development	
2.5 The character of the locality	
2.6 Present land use of the site	
2.7 Details of proposal	
2.8 Historical information	
2.9 Background	
2.10 Physical characteristics of the site (topography, natural features)	
2.11 Surrounding land uses	
2.12 Accessibility of the site (impact of proposal on traffic)	
2.13 Environmental features of the site (Environmental Impact Assessment or Basic Assessment)	
2.14 Existing services on site (water, sewage, electricity, disposal)(Bulk Services Report/Engineers Report)	
2.15 Site Development Controls (zoning information and implications as per the Scheme)	
2.16 Nature of the proposal	
2.17 Reason for proposal	
2.18 Merits of the application in terms of the Msinga Municipality SPLUMA By-Laws, Local Area Plans, SDF and IDP.	
3. Signed registered Owner's written consent/affidavit, if the applicant is not the owner of the land.	
4. Copy of the Title Deed Conditions / Permission to Occupy / Affidavit stating ownership of the property	
5. Locality plan	
6. Copy of the Surveyor General diagram or relevant part of the general plan	
7. Copy of the scheme map showing the existing zoning of the property and properties in close proximity ( <i>100m radius</i> )	
8. Scaled drawing showing the existing zoning of the property and abutting properties ( <i>100m radius – from the boundary of subject site</i> )	
9. Site Development Plan	
10. Proposed subdivision with subdivision numbers designated by the SG's office, width and length of hatched shaped erven, erf frontages	
11. 1:100 year floodline ( <i>if applicable</i> )	

12. Engineering Services / Service Level Agreement ( <i>if applicable</i> )	
13. Approved Traffic Impact Assessment	
14. Copy of a Record Of Decision ( <i>ROD</i> )	
15. Geotechnical Report	
16. Any other information that may be considered either by yourself or Council as being in support of your application	
17. Completed application form – [Page 1 to 6]	

**9. DECLARATION**

I..... hereby declare that all the information provided by me on this application form, including the relevant attachments, is complete and correct.

Signature of the applicant: .....

Date: ...DD...../.....MM...../.....YYYY.....

Place signed at: .....