

## ITEM: MID-YEAR PERFORMANCE ASSESSMENT REPORT FROM 01 JULY 2015 - 31 DECEMBER 2015

ROUTING FULL COUNCIL

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### Purpose:

To present the *half year report* in line with the performance agreements signed in July 2015 in terms of section 57(b) of the Municipal systems act.

### Discussion:

This mid-year report is presented in line with Msinga Performance Policy adopted in December 2011 therefore is legally binding, the Heads of Department are mandated to report (along with proof of evidence) monthly to the Accounting officer on performance of their departments towards the realization of the targets in the IDP 2015/2016 adopted 28 May 2015. This report is a collage of HODs monthly reports that were submitted to the Municipal Manager and ultimately to the EXCO. The report is presented in line with the national key performance areas.

#### ▪ Legislative requirement

1. In terms of section 1 of the MFMA no 56 of 2003
2. In terms of MSA no 32 of 2000 as amended section 41 (i) ( e) which states that a municipality has to establish a system of reporting on performance.
3. The report is a requirement in terms of section 52 of the Local Government Municipal Financial Management Act no 56 of 2003. Which states that reporting on performance has to occur in line with section 71 and service delivery targets and budget implementation.

#### ▪ Background to the monitoring process followed

1. The municipality adopted its SDBIP along with IDP on the 27th May 2015 which presents targets and objectives as projected for the year 2015/2016 as enshrined in the IDP 2015 /2016 currently in the implementation phase.
2. For purpose of reporting the municipal SDBIP is used to report to council and community on the organisational performance of the municipality.
3. The SDBIP measures the achievement of performance indicators with regards to the provision of basic services as prescribed in section 10.
4. The departmental reports are prepared on a monthly basis and forwarded to the HOD who then develops the departmental quarterly report and then submit to the MM on the 10<sup>th</sup> of the next month following the quarter in question.
5. The performance assessment report is hereby presented to measure on the six KPAs.
6. It also centres around measuring the actual performance against the set targets in terms of performance indicators as documented in the municipal SDBIP

▪ **Monitoring:**

1. The municipality utilises a manual system where each month targets are updated with actual performance in line with the actual expenditure.
2. Measures taken to improve performance: In terms of section 46 (i) (a)(iii) of the MSA the municipality must reflect on measures taken to improve performance. That is where targets are not achieved; the corrective action plan is developed to capture targets not achieved and measures to be instigated thus far.

**1) KPA:MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT (FINANCIAL DEPARTMENT)**

The extent to which the municipality complies with the legislative requirement of the MFMA:

1. The section 71, monthly conditional reports are submitted monthly to Auditor General.
2. Auditing has commenced in line with the annual audit programme.
3. Achievements of the MFMA checklist is at 60%
4. Expenditure on capital and grant funded programmes. The percentage of capital budget and grant funded spent on the programmes and projects by 30 June 2016 will be forwarded to the Municipal manager by 30 June 2016.
5. Quarterly expenditure reports are submitted to the MM within 10 days of each quarter.
6. 100% of the budget is linked to the IDP.
7. Suppliers are paid within 30 days of the statement date
8. The asset register is in place and assets have now been barcoded
9. Monthly budget reports are submitted to the Municipal Manager.
10. The Auditor General report yielded a clean audit opinion
11. Budget Process for 2016/2017 has commenced; IDP/budget process plan was approved by council on 23/09/2015.
12. Draft Annual Report has been prepared and submitted to AG, COGTA & Treasury
13. Financial statements were submitted to performance audit committee, MPAC, AG and DCOGTA on the 27th of August 2015 before prescribed date that is the 30th August.
14. 100 % GRAP compliance.

## 2). KPA: BASIC SERVICE DELIVERY (TECHNICAL DEPARTMENT)

### A .ACCESS ROADS

To provide a better Local access Road network:

2015/2016 MIG allocation is fully committed to the projects listed below. The progress on each road is as follows:

The intention is to improve road access and ensure that road related backlog is reduced.

A target of 29.3 kilometres of gravel road with storm water to be constructed during 2015/2016.

#### Budget approved

Road projects	ward	length	Progress	Budget approved	Expenditure first Q	Expenditure Second Q
<b>Msinga Roads Project 7</b> Sobho road: Nokopela road Guswini road:		5.5 km:  8.5  km3.5 km	<b>MSINGA ROADS PROJECT 7</b> Construction is at 100%  <b>Sobho/Ngubukazi</b> i This project is 100% complete and handed over			
<b>Msinga Roads Project 8</b> Mswaneni/Gudwini road: Mbhono road: Ndanyana/Mago so( at Ndanyana) Ngubukazi: Mahlashana		11km  7Km  7km  7km	<b>Ngubukazi</b> <ul style="list-style-type: none"> <li>▪ completion at 100%</li> </ul> <b>Mahlashana:</b> Designs completed and awaiting for the appointment of the contractor.  <b>Mswaneni/Gudwini:</b> 20% percent complete with			

			clearing and formation in two sections completed. <b>Mbhono:</b> 15% complete with clearing completed in two sections. <b>Ndanyana/Magos</b> o: The contractor has been appointed and will be handed over in January.			
<b>Pomeroy Internal Roads #1</b> Hime Street: Shepstone street: Green street		<b>Total kms= 2,4 Km</b>	<b>Pomeroy Internal roads</b> Construction at 80% and currently busy with tar coat and sidewalks. The contractor is now due for penalties.			
Total budget				<b>Budget approved</b> MIG funded: R 35,000,000.0 0		<b>Expenditure</b> R 15,812,720.5 6

**MIG: R35, 000, 000.00**

## **B. ROADS MAINTENANCE**

Ensure that the municipal access roads constructed previously are properly maintained and kept in good order.

Two maintenance projects: The maintenance of existing roads and the EPWP through the Siyazenzela road maintenance programme. Projects are listed below.

- **Nkonyane access road:**

The project is 100% complete.

- **Tailor Access road:**

The project is 95% complete with only stone pitching and some headwall snag to complete.

- **Mzweni concrete slab:**

The project is 100% complete.

- **EPWP: Siyazenzela road maintenance programme:** the programme is still going smoothly.  
70 km to be maintained.

Adding to the 746 EPWP employees for the previous year 2014/15, 100 more people to be employed by the end of 2015/16 financial year to work on the newly constructed access roads.

843 women have been employed to date.

**Budget approved**

R 12,000,000.00

**EPWP Grant**

R 2,400,000.00

**Expenditure to date**

R4,799,360.41

**EPWP Expenditure to date**

R 4,351,800.00

## C. ELECTRICITY PROJECTS

To accelerate electrification of Msinga

Number of Houses to be electrified / projects implemented to eradicate the electricity backlog within Msinga municipal area.

Electricity Projects	No.of connections	Budget approved
1. Kwa-Mabaso electrification	1000 connections	: R 20,000,000.00
2. In-House electrification	2500 connections	R45, 000 ,000.00

**Progress in the first quarter:**

### Expenditure

Mabaso: R 19,412,049.78

Vote No: 569: R25, 751,394.38

Electricity projects	ward	No. of connections	Progress	Budget approved	Expenditure first Q	Expenditure Second Q
Mabaso:	4	1000	<b>Kwa-Mabaso electrification</b> Construction is 10% complete. The contractor is busy with pole planting		R 205,200.00	<b>Expenditure</b> Mabaso: R 19,412,049.78 Vote No: 569: R25,751,394.38
Ekuvukeni:		610	<b>Ekuvukeni electrification:</b> 50% complete. 230 connections energised. Another 180 connections to be energised on 24		R 1,112,787.31	

			February.			
Mzweni:	2	488	<b>Mzweni electrification:</b> 30% complete. Planning to energise 124 connections on the 10 <sup>th</sup> and 24 <sup>th</sup> February.		R 659,894.49	
Mashunka:	6	200	<b>Mshunka electrification:</b> Progress is going very slow. 20% complete. Infills to be energised in January. Busy planting poles in new sections.		R 323,594.96	
Douglas:	1	300	<b>Douglass electrification:</b> 30% complete. 7 zones will be energised by end of February.		R 457,548.69	
Ezingulubeni	14/13/15/ 5	1000	Consultants appointed, <b>ezingulubeni electrification:</b> This project has been delayed due to financial challenges.			

## **Expenditure**

Mabaso: R 19,412,049.78

Vote No: 569: R25,751,394.38

### **D. SPORTS FACILITIES**

To reduce sporting facilities backlog within the municipal area.

To ensure that all sport facilities are maintained regularly:

- i. Mzisho sport field
- ii. Fabeni Sport field
- iii. Ezindluzelenisport field
- iv. Nyoniyezwe sport field
- v. Mzisho sports field
- vi. Ehlanzeni sports field
- vii. Gxobanyawo sports field
- viii. Pomeroy sports field

Maintenance in all sport fields is **continuous**.

- Fabeni has been renovated.
- Maintenance is going well and in progress.
- Caretaker for Gxobanyawo sport port field passed away and need to be replaced.
- Caretaker for Shiyane sport field to be arranged during the third term.
- The maintenance activities are all other sport fields is ongoing well.

A request has been sent to DSR requesting funding for renovating and upgrading Mzisho sport facility.

**Budget allocated:**R 150,000.00

#### **Expenditure to date :**

R 84,000.00

Ensure that sport and recreation facilities are constructed.

### **E. Mzisho sport field Upgrade**

Progress to date: Ensure that sport and recreation facilities are maintained.

- Mzisho Sport field upgrade: Business plan has been registered with MIG through MIS

Budget approved:

R 7,000,000.00

Expenditure to date: R0.

### **F. IN-HOUSE INFRASTRUCTURE PROJECTS**

These are projects funded internally and implemented through municipal ward plans.

To ensure proper construction of all infrastructural projects as depicted below :

- a. 37 Community Halls
- b. 2 x 2 Room-Houses
- c. Toilets for Giba, Ndayana and Mozane Community halls toilets
- d. Fencing of Giba and Ndanyana community halls

**Budget approved**

R 7,800,000.00

**Budget expenditure to date:** R 4,891,266.74

**Progress to date:**

#### **a) Community Halls**

- The following community halls have been completed:  
Ward 1, 2, 3, 4, 7, 8, 9, 10(Nxamalala), 11, 13(Mkhuphula), 14, 15, 16, 17, 18, 19.
- The following community halls are under constructions:  
Ward 2, 5, 10(Mvundlweni), 13 (Kwa-Ndaya)
- The following community halls are still to be constructed:  
Ward 6, 12

## J. WASTE MANAGEMENT

Ensure that waste management issues are handled in accordance with relevant legislations.

- Completion of recycling facility: to be rolled over to the next financial year due to financial constraints
- Solid waste collection and disposal: on going
- Cleaning contractor supervision: Town cleaning: on going
- Maintenance to Pomeroy landfill site Recycling facility: Designs for the project have been completed. Service provider for recycling programme has been appointed and is working on site.
- Landfill Maintenance: Maintenance in terms of compaction and covering is done weekly. Water and electricity connection application has been done
  
- **Ellien plant removal programme:**  
The programme is still going smooth in ward 4
- **ZENature programme:**  
Pathenium removal is also still going well.
- **Youth Job in Waste Programme:**  
The programme is still running smooth up to October 2016.
- **ETD PSETA Programme:**  
The trainees have completed their Learnership Programme in December 2015. The evaluation will take place from January and February 2016. They are expected to receive their certificate in April 2016.
- **Ploughing Programme:**  
The programme is also running smooth.

### **Approved Budget**

R2,000,000.00

**Expenditure to date:** R1,841,621.54

## **K. HOUSING PROJECTS (DEVELOPMENT PLANNING)**

### **HUMAN SETTLEMENT**

Facilitation of the implementation of housing projects

Progress made with the implementation of 6 housing projects currently underway at Msinga

1. Kwalatha – The construction of houses is underway. They had 286 completed houses, 311 wallplates, 289 slabs and 316 cut platforms.
2. KwaDolo-has problem of land claim, department of Rural Development and Land reform has to facilitate the ownership of the land use.
3. Pomeroy- Construction is on progress although bulk service seems to be a challenge. Housing cannot continue unless bulk infrastructure has been installed.
4. Ezibomvini- The construction is in progress.

- 58 Slabs completed
- 7 wallplate to be inspected
- 20 slabs being poured
- 26 wallplate completed
- 6 to be inspected
- 10 under construction
- 2 completions
- 26 wall units waiting for roofing.

5. Mvundlweni- has 550 completed houses with rain water harvesting commenced

6. Mthembu – Construction has been started and they had:

- Foundations - 103
- Wall plate - 900
- Complete - 965
- Approved sites- 65

7. Ten new projects: progress with regards to the new projects
  - : 9 projects have passed stage 1
  - : 1 project awaits to be taken to the Department for Human settlement (stage1)

Housing Forum Meetings are held once after two months.

### 3) KPA: SOCIAL & LOCAL ECONOMIC DEVELOPMENT

#### A. DISASTER MANAGEMENT

To develop a fully-fledged **Disaster Management Plan** to be included in the 2015/16 IDP.

Progress made in the development of a Disaster Management plan.

- The DMP was developed with the assistance of the district. It was adopted by council in the second quarter on the 09<sup>th</sup> of December 2015.
- DMP was attached to the IDP 2015/16 as an annexure while it was at a draft stage. The final DMP will form part of the IDP 2016/17.

Time taken to respond to the incidents of disasters and the information collected

- The incidents of disaster are attended to with a space of two days after they have been reported. The data is collected, the immediate relief given and the information is forwarded to the district municipality for further assistance.
- From the beginning of the financial year 2015/2016 most of the disasters resulted from heavy rains and strong winds a total of 1224 households were assessed, out of these households 1873 people affected, 252 buildings totally damaged, 632 buildings partially damaged.
- Social development based at Msinga local municipality requested for the list of disaster victims to provide them with food parcel, they got the list and started working on providing the victims with food parcels in those wards that were affected by the rain and strong wind. Below is a list of all items issued by the municipality in assisting the victims:

○	Items	○	Issued	○	Remaining balance
○	food parcels				
○	Tents	○	6	○	10
○	Blankets	○	34	○	40
○	Emergency shelter	○	15	○	11
○	Mattresses	○	08	○	00

Response to the accident reports: The team has to respond immediately for the purpose of serving lives

- A total of 16 fire incidents was reported in the **first quarter** and attended too. The team managed to extinguish the fire in all incidents.
- There was 02 Motor Vehicle Accident (MVA) reported this quarter 6 people injured and transported to the hospital and 01 person passed away.
- No fatalities in the **second quarter**
- 22 fire incidents were attended in the second quarter
- 03 car accidents occurred in the second quarter with no fatalities and no injuries.

## B. COMMUNITY SERVICES, HEALTH AND YOUTH DEVELOPMENT

Formation and functioning of Local Aids Council and Ward Councils

Progress made with regard to the training of Local Aids Council and HIV Aids campaigns and initiatives undertaken

- The Strategic Planning meeting for Local AIDS Council was held on the 16 September 2015 at Msinga Municipality.
- A meeting was held on the 13<sup>th</sup> of October 2015 at the office of the Premier to deal with the challenges facing secretariat
- 21 October 2015 a meeting was attended to deal with the preparation of International Aids Day that will be held at Durban in July 2016.
- Provincial Aids council meeting was held on the 11 November 2015 at the office of the Premier where the Districts mayor presented a report.
- 08 December 2015 the world aids day was commemorated at ward 13 at Nyoniyezwe School.
- 03 December 2015a children's party was held at Pomeroy stadium and the speech was delivered by his worship the Mayor.
- One disability forum meeting (18/8/2015 was held to discuss a schedule of meetings for the financial year as well as projects and trainings planned.
  
- Second quarter: the parliament for disabled rotates among the districts and in 2015 it was held at EMnambithi local municipality. Msinga municipality organised transport for Msinga physically challenged members that needed to attend.

### Pauper burials

To provide dignified burial function to the Pauper and destitute families.

- A burial policy was developed, and was approved by council on the 09<sup>th</sup> December 2015
- An indigent policy was also approved by council on the 09<sup>th</sup> December 2015.
- *first quarter* : A total of 99 families were assisted with burial coffins.
- *Second quarter*: 97 families were assisted with burial facilities in the second quarter.
- *Expenditure* : R97X R800= R77600.00

### Youth development

Progress made with the assistance of youth to enter tertiary level and other programmes that can enhance their skills.

- A total of 71 students were assisted with further education.
- 31 initiatives were accomplished

## **Sports and recreation**

To ensure that youth participate in sports and other recreational activities and honouring of public holidays through having different activities

- Msinga municipality provided meals for maidens who attended Umhlanga. Transport was also given.
- 14-16 August 2015 the youth participated in the indigenous games at Mtubatuba
- 01-03 September 2015 the golden games were attended at Richards Bay
  - 240 maidens were transported to the district women's celebration and preparation of uMhlanga event held at Ncome museum; the Provincial reed dance was attended on the 04-06 September 2015
  - 17 October 2015 ward 12 successful had hosted its ward game.
  - 18 October ward 13 played
  - 31 October ward 14 played
  - 19 November 2015 ward 02 played
  - 28 November 2015 ward 10 played
  - 19 December 2015 ward 03 played
  - 28 November 2015 Msinga youth participated in the UMzinyathi selection games at UMzinyathi. Transport for participants was provided by the municipality.
  - 11-14 December 2015 SALGA games were successfully attended at ILembe District municipality.
- 2 buses were hired to transport scouts to annual scouts rally.

## **C. LED AND SOCIAL DEVELOPMENT**

### **Review of an LED strategy**

- The LED strategy was completed and adopted by council in December 2013.
- LED review will commence in March 2016. It will be undertaken with the assistance of the LED Agency.

Progress made with the implementation of an LED strategy

Implementation of at list two projects identified in the LED strategy.

- Construction of the agricultural processing plant ( agri-processing) has been 100% completed.
- The Agri- processing is not yet operating however it will be handed over on the 28 January 2016 to the beneficiaries
- EDTEA is committing more resources to the OVOP (one village one product) project and that came out of the meeting held on 21/08/2015.
- Msinga OVOP beneficiaries have been regarded in the creative industry as the best out of the identified municipalities and the municipality will also be working closer with them in getting support.
- Maintained functionality of the Reference Committee.
- Ensure all matter relating to programmes and projects are reported to relevant structures and stakeholders.
- Provide leadership to the LRC and attend to issues relation to CWP.
- Project is ongoing. The last PSC meeting was on the 19th October 2015 where service provider gave feedback as well as a close out report.

#### **D. DEVELOPMENT PLANNING AND STRATEGIC PLANNING**

##### **Ensure annual review of the IDP**

Progress made with the review of the 2015/16 IDP:

- The Process Plan for the review of the 2015/16 IDP was adopted by Council on 23 September 2015
- Submitted to EXCO 22/07/2015, to DCOGTA 31/7/2015 as a Draft Process Plan
- Was advertised on the ILANGA newspaper and no comments were received.
- Process Plan 2016/2017 implementation is in progress.

##### **Development of the Precinct Plans that will enhance development of the town**

Progress made with the development of the Pomeroy plans:

- Draft report for Pomeroy has been produced.

Progress made with the review of Municipal Spatial Development Framework (SDF)

- Final SDF was endorsed by Council, 17/09/2014.
- A reviewed SDF was adopted along with the IDP 2015/2016 on the 28/05/2015
- Further review is in progress to be adopted in May 2016.

Progress made with the adoption of Wall-to-wall Scheme and Spatial Planning Bylaws according to SPLUMA of 2013:

- Wall-to-wall Scheme was developed with the assistance from COGTA
- Municipal Bylaws were prepared by DRDLR
- Both these documents are at draft stage waiting to be adopted by Council, and have also been submitted to the Department of Arts and Culture for IsiZulu translation.

#### E. POUND OPERATION

- Monthly reports have been received on the operation of the pound.

### 4) KPA: INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION

#### ADMINISTRATION

1. The objective is to arrange **Council** committee meetings successfully.

Three (5) Ordinary Executive Committee held are as follows: EXCO:

- 22/07/2015
- 26/08/2015
- 09/09/2015
- 04-11-2015
- 25-11-2015

2. One **Full Council** meeting is held per quarter.

- 23/09/2015 ordinary Council meeting
- 29/09/2015 Special Council Meeting
- 09-12-2015 ordinary Council meeting
- 01-12-2015 Special Council Meeting
- 18-12-2015 Special Council Meeting

3. The target is one **Subcommittee** meeting (one per subcommittee) per quarter:

- Administrative subcommittee meeting held on the 14/08/2015, 20-10-2015
- Finance subcommittee 16/09/2015
- Development Planning subcommittee held on the 17/08/2015, 17-11-2015
- Audit committee held on the 27/08/2015, 26/11/2015
- Technical subcommittee : 26-10-2015-
- Municipal Public Account committee :
  - 09-10-2015

- 27-10-2015
- 03-11-2015

4. The objective was to fill and sign declaration interest forms for employees and councillors
  - Declaration of interest for 2015/16 was completed by the 30/09/2015
5. The objective is to prepare the Mayor's speeches two days in advance.
  - This objective is met
6. Revised and updated HR practices and uniform policies
  - Policies submitted to Council for approval and implementation

7. Progress made with the revision and implementation of WSP

WSP submitted to LGSETA

- Monthly reports and minutes are submitted to ExCo on a monthly basis

8. Number of vacancies on the approved organogram budgeted and filled
  - the intention is to have 100% filled vacancies in the municipal organogram by 30 June 2016 filled
  - **First quarter:** 19 in total
    - ✓ Financial Interns – 06
    - ✓ Finance Accountant
    - ✓ Internal Auditing and Risk Management
    - ✓ Stores Management Officer
    - ✓ Asset and Logistics Officer
    - ✓ Principal Creditors
    - ✓ Youth Development Coordinator
    - ✓ Public Participation Officer
    - ✓ Fire Fighters - 03
    - ✓ General Worker
    - ✓ Cyber cadet

- **Second quarter:** 12 in total
  - ✓ Internal auditor and risk management
  - ✓ Public Participation Officer
  - ✓ General Worker
  - ✓ Youth Development Co-ordinator
  - ✓ Building Inspector
  - ✓ Finance Accountant
  - ✓ Principal Creditors
  - ✓ Stores and Management Officer
  - ✓ Asset and Logistic Officer
  - ✓ Fire fighters - 03

- In response to high unemployment rate, the Municipality created these opportunities in the previous years and they were rolled over to 2015/2016. These Contract Posts rolled over to 2015/2016: Waste intern 19, roads maintenance 747, Volunteer 19, food for waste 100, aliens plant 42, Marshalls 380, environmental education learners 26
9. Progress made regarding the functioning of the Local Labour Forum
    - Local Labour Forum established. meetings not yet held due to non-submission of items
  10. Progress made with personnel record administration
    - Leave checked regularly by Director
  11. Progress made towards efficient archiving and record systems
    - Registry Manual Record Management Policy in place
  12. Update of the telephone and municipal website
    - Communications Official employed.
    - All HODs submit items for publishing in the website in terms of section 75
  13. Progress made regarding the maintenance of council vehicles
    - Progress monthly expenditure report is produced
  14. Level of compliance with MFMA and SCM
    - Requisitions for all items purchase
  15. Quarterly departmental progress reports submitted to the Municipal Manager and EXCO
    - Progress made regarding the update of a resolutions register with proof of actions undertaken on implementation.
    - Monthly implementation reports submitted to the MM before the 30th of each month
  16. Progress made with the implementation of the municipal funded programmes:
    - Monthly implementation progress reports are submitted to the MM within 10 days of each month
    - Monthly implementation reports submitted to EXCO on monthly basis
    - First quarter report along with POE submitted to MM on the 23/10/2015
    - Second quarter with POE was submitted and made ready for auditing by the 20/01/2016.

## 5) KPA: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

### A. PUBLIC PARTICIPATION

Number of Mayoral Izimbizo per financial year.

Make logistic arrangements for Mayoral Izimbizo: Target is 24 Mayoral Izimbizos ( one (1) per ward).

- 15 Mayoral izimbizos for the tabulation of the budget have been successfully executed and logic arrangements successfully carried out.
- A slight change was experienced during these quarters as all Municipal wards 6,7,8,9,10 & 11 were affected by the death of Inkosi S. Mchunu as a result no programme was conducted in these wards since the Mchunu Traditional Authority was still in mourning.

Training of Ward Committee Members in each ward.

- Training progress report submitted to the Municipal Manager at the end of training.
  - Training material for Ward Committee Member was developed by DCOGTA .
  - awaiting DCOGTA on Ward Committee Training continuation
- Number of Ward Committee meetings held per ward. The annual target is to have 12 meetings per ward; a total of 228 (12x19 wards=228) Ward Committee meetings held per year. The ward committee minutes are to be submitted to the Municipal Manager on monthly basis
    - First quarter :ward Committee have been successfully held in July, August & September 2015 months, a total of 57 meetings have been held.
    - Second quarter : 57 meetings were successfully held in October, November and December months.
    - A total of **114 meetings** over the past six months.

### RECOMMENDATIONS:

#### It is recommended that:

1. The report by Manager IDP/ PMS is hereby **NOTED**
2. The report be approved by Council as the organizational mid- year performance rreport for 2015/2016 financial year.
3. The (S72) mid-year performance assessment report be forwarded to DCOGTA, KZN treasury before the end of January 2016.

**FOR CONSIDERATION**

\_\_\_\_\_ 21/01/2016

BT HLUBI

IDP AND PMS MANAGER

**Recommendation supported/ Not supported**

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**FB SITHOLE**

**MUNICIPAL MANAGER**