



MSINGA MUNICIPALITY

INVITATION TO TENDER

Bids are hereby invited in terms of section 18(a) of the Msinga Municipality's Supply Chain Management Policy together with section 83 of the Municipal Systems Act, No.32 of 2000, as amended and read together with sections 110,111 and 112 of the Municipal Finance Management Act No.56 of 2003 to undertake a general valuation and compilation of a new valuation roll and subsequent updating of the valuation roll in terms of the Local Government Municipal Property Rates Act (ACT No 6 of 2004). The date of implementation of the new valuation roll is planned for 1 July 2019 to 30 June 2024.

TENDER NUMBER	EVALUATION CRITERIA	DOCUMENTS AVAILABILITY DATE	DATE AND TIME OF COMPURSORY BRIEFING	BID DOCUMENT PRICE	CLOSING DATE AND TIME
MS/2017/2018/002/COM	80/20 and functionality	21 December 2017 only /kuphela	21 December 2017 at Municipal Council Chamber, at 10am	R500.00 per document	15 January 2018 at 12 noon

TENDER DOCUMENTS

Tender documents will be obtainable from the office of SCM Unit, Mr. TT Buthelezi on 033-4930761/2 during office hours. A non-refundable deposit of **R500.00** cash or guaranteed cheque per document will be payable in favour of Msinga Municipality before obtaining a tender document. Compulsory site meeting commences at 10h00 at the Msinga Municipal offices, Tugela Ferry. Please note that no tender documents will be issued during and after the briefing date.

TENDER ENQUIRIES

All enquiries shall be directed to Town Planner Ms. Matelly Xulu and Finance Manager Mr. Kwanda Sithole on 033-4930761/2 during office hours.

SUBMISSION OF TENDER DOCUMENTS:

Completed Bids must be submitted in a sealed envelope labelled as per the format and text provided in the tender Document Section "D" INSTRUCTIONS FOR COMPLETION OF AN ENVELOPE FOR TENDER and must be deposited in the Tender Box provided at the Reception of Msinga Municipal Office by, on or before 12H00 on 15 January 2018. Bids will be opened in public, immediately thereafter. Telegraphic, telephonic, telex, facsimile, electronic and late bids will not be accepted. This invitation to bid is subject to Municipality's supply chain management policy and Bid documents must be completed and signed fully and accurately to avoid being disqualified by Msinga Municipality. The bidder may be required to deliver presentations in support of their bid proposal on request by Msinga Municipality.

Msinga Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept a bid in whole or any part. The municipality further reserves the right not to award this bid. This invitation to bid is subject to the above Municipality's Preferential Procurement Procedures and Bid documents must be completed fully and accurately to avoid being disqualified by the Msinga Municipality. The contract is beyond the three years covered in the annual budget of the municipality and the public is accordingly invited to comment on the contract and which comments must be submitted by ordinary mail within 30 days of the notice to the municipal manager. The bidder may be required to present the bid in person in support of their bid proposal on request by the Msinga Municipality.

FB Sithole
Municipal Manager